

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 53 OF 20/21

**APPOINTMENT OF A SUPPLEMENTARY PANEL OF SERVICE PROVIDERS FOR
FUNDRAISING**

TENDER NOTICE

The Msunduzi Municipality hereby invites service providers to undertake fundraising at risk for Municipal key catalytic projects.

Tender documents will be made available to tenderers from **14h00 on Friday, 05 March 2021**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R946.45(including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted. **A copy of the Tender Deposit Receipt must be attached to the tender document (if purchased at the Municipality).**

Tenders must be submitted both in hard copy and on CD/USB flash Drive contained in sealed envelopes and marked with "Contract No. SCM 53 OF 20/21" with the Contract Description must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00, on 08 April 2021**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:-

CRITERIA 1: QUALIFICATIONS

No.	Evaluation Criteria	Maximum Points
1	The Project Manager or any team member must possess a recognised Bachelors degree, Tertiary qualification and or equivalent in the relevant ambit of work as per the project objectives.	15 Points

CRITERIA 2: PROJECT TEAM EXPERIENCE

No.	Evaluation Criteria	Maximum Points
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1	The Project Manager or any team member should possess the relevant work experience in their ambit as per the project objectives.	15
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CRITERIA 3: SIMILAR PROJECT AND LOCALITY

No.	Evaluation Criteria	Maximum Points
1	Sourcing of Funds	10
2	Project Management	10
3	Planning and Design	10
4	Proven track record of Government reporting	10
Total Functionality Points		70 Points
Threshold to Qualify for Stage Two		(55 Points)

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR M KHATHIDE (CITY MANAGER)